

## Scottish Bahá'í Summer School 2013: Registration & Information Pack

The Bahá'í Council for Scotland is delighted to invite you to the Summer school to be held in Kilgraston School, near Perth from Monday 15 July to Friday 19 July 2013.

### **Directions**

**Kilgraston School, Bridge of Earn, Perthshire, PH2 9BQ**    [www.kilgraston.com](http://www.kilgraston.com)

The school is about an hour by road from Glasgow or Edinburgh, and 7 miles south of Perth.

From Edinburgh and the South, follow the Forth Road Bridge and M90 towards Perth. Exit at Junction 9 for Bridge of Earn, turning left off the motorway. After several hundred metres, turn left at the mini-roundabout (following signs to Kilgraston School), and then after a few hundred metres turn right as directed by the signs.

From Glasgow and the West, follow A80, M80 to Stirling and then M9 and A9 to Perth. At the Broxden Roundabout by Perth, turn right following Edinburgh M90 until the exit at Junction 9 for Bridge of Earn. Turn right off motorway towards Bridge of Earn and Perth. After several hundred metres, turn left at the mini-roundabout (following signs to Kilgraston School), and then after few hundred metres, turn right as directed by the signs.

From Inverness and the North follow the A9 to Perth. At the Broxden Roundabout, follow the above instructions from Glasgow.

Public Transport from Perth: Buses to Kilgraston (Nos: 35, 36 and 56) stop near the school gates.

### **School Timing**

The Summer school will open for registration from 11 a.m. on Monday 15 July 2013. Please do not arrive at the school any earlier, as the committee will be busy making final preparations at the venue. The programme will start at 2pm. The school will finish by 2pm on Friday 19 July 2013.

### **Participants**

Those who wish to attend the school should register early, under one of the following categories:

**Residents (R):** Those who are staying in the residential houses for the full school period, attending the sessions and being provided with three meals a day.

**Non-resident Day Visitors (D):** Those who live nearby or are providing their own accommodation, but otherwise attending the school like residents, attending sessions and being provided with 2 meals a day.

## **PRICE INFORMATION**

### **Residential (R)**

Age at start of School	Price per person for the school
Adult (18 +)	£130
Child & Junior Youth (6 – 17)	£90
Child (3-5)	£30
Child (2 and under)	£0

## Day-visitors (Non-resident, D)

Age at start of School	Price per person for the school
Adults & Junior Youth (11 +)	£60
Child & Junior Youth (6 – 17)	£50
Child (3-5)	£30
Child (2 and under )	£0

**Note: All Residents & Day Visitors must register in advance.**

## Accommodation

On the Booking Form, please indicate whether you are a Resident (R), or a Non-resident Day-Visitor (D). (The format of the school, with its ongoing courses, does not lend itself to occasional attendance, but it may sometimes be possible to accommodate this - Please contact the registrar to discuss.)

Rooms will be allocated by the committee on a 'first come, first served' basis and with consideration of the physical needs of participants, where possible. There are 120 single private rooms with sinks (there are no 'en suite' rooms). Families will be located together, and other corridors will be 'single sex' due to some limitations with the bathroom facilities.

If you wish your room to be near anyone specific, please add this information to your booking form under "Special Requirements". We may not be able to consider this request if it is given later.

## Payment

Your booking is only reserved when the Booking Form and the deposit are received. You may pay in full now, OR pay a £50 deposit per person (aged 11+) now and the **balance** by the **15 June**. Payment can be made by **cheque**, make payable to the **NSA of the Bahá'ís of the UK**. Unfortunately, we are unable to accept post-dated cheques.

**Credit card** payments can be made via the **NSA website** directly to [www.bahai.org.uk/donations](http://www.bahai.org.uk/donations) and please ensure you enter **Scottish Summer School 2013** in the 'Earmark' section. Please forward '**Transaction Confirmation**' email to the Registrar so that your receipt can be issued.

When your form and payment are received (see below for address of registrar) a confirmation of your booking will be sent to you by e-mail or post. All further information including course choices, programmes, details of arrivals etc. will be sent by e-mail or post. Please contact the Registrar if you do not receive this information 10 days before the start of the school.

## ***Unaccompanied Young People***

Young people under the age of 18 can attend the school without a parent. However, we require another adult (over 25) attending the school on the days when the young person is attending, to act as his/her Temporary Guardian at the school. This Temporary Guardian will take first responsibility for the young person's safety and behaviour.

For the length of the school, the Temporary Guardian acts as the parent for the young person, ensuring they are safe & healthy, & also that their behaviour is consistent with the Code of Conduct included in this booking pack - This must be read, discussed with an adult, & signed by all aged of eleven & above. The responsibilities and qualifications of the Temporary Guardian are included in the

School Guardianship form provided as part of the registration pack. If you find this unclear, please contact the registrar Sholeh Forsyth by email ([scottishsummerschool2013@gmail.com](mailto:scottishsummerschool2013@gmail.com)) or telephone (01505-615641).

## **Code of Conduct**

In the Bahá'í Teachings we are all lovingly enjoined to uphold the highest standard of conduct throughout our lives:

*“Be pure, O people of God, be pure; be righteous, be righteous.... Say: O people of God! That which can ensure the victory of Him Who is the Eternal Truth, His hosts and helpers on earth, have been set down in the sacred Books and Scriptures, and are as clear and manifest as the sun. These hosts are such righteous deeds, such conduct and character, as are acceptable in His sight. Whoso ariseth, in this Day, to aid Our Cause, and summoneth to his assistance the hosts of a praiseworthy character and upright conduct, the influence flowing from such an action will, most certainly, be diffused throughout the whole world.*

*Bahá'u'lláh*

Mindful of the lofty standard and spiritual distinction to which we are called, we invite each and every participant at the Scottish Summer School 2013, regardless of age or background, to help us create a safe, friendly, welcoming and spiritually enriching environment. By striving at every moment to constantly keep these high standards before us, all are asked to guard consciously against letting negative or damaging influences affect their attitude, conduct and speech. Beyond this, however, each participant should consider how he or she can actively contribute to creating a unified and loving environment that is the hallmark of any Bahá'í gathering, and is an indispensable prerequisite for the school's ultimate success.

The presence of alcohol and illicit drugs on the premises and their use are strictly prohibited. Any individual or individuals who violate this code will be asked to leave the event immediately. If anyone becomes aware that another person has in their possession or is using alcohol or illicit drugs, it is their obligation to inform the responsible committee or agency running the event.

## **Registration/Booking Instructions & Checklist**

All participants should return a:

Completed Booking Form.

Completed Additional Information Form

Payment, either for the full amount or a deposit of £50 per person

### **Self-addressed envelope**

If applicable, for each participant under 18:

A completed Parental Consent Form

If applicable, for participants under 18 attending without their parent / legal guardian:

A completed School Guardianship Form

**Please use CAPITALS when filling in all forms, and send all items to:**

***Sholeh Forsyth, Summer School Registrar***

***4 Troon Bridge, Bridge of Weir, Renfrewshire, PA11 3HF, Scotland, UK***

# Bahà'i Scottish Summer School 2013: Booking Form

*Please read instructions before filling in the form.*

Contact name:			Phone numbers: (m/h):				Email:		
Address incl. post code:						Date:        /        / 2013			
Names of party members	M/F	Age at start of school (if 30 or under)	Resident, or Day Visitor (R, D)	If Day Visitor		Unaccompanied Young Person (yes/no)			Cost (£)
				Y/N	Days				
<b>Special Requirements:</b> eg. Mobility problems, dietary requirements, etc. If a Day Visitors not attending the entire school, please indicate which day(s) you will be attending.							<b>Total Amount</b>		
							<b>Amount Paid</b>		
							Either pay the total amount in full, or pay £50 per-person deposit and the balance by June 15.		

Please make cheques payable to NSA of the Bahá'ís of the UK.

## Bahá'i Scottish Summer School 2013: Additional Information Form

Emergency Contact Details			Code of Conduct Acceptance		Use of Photo Consent
Name of party member	Name, address, phone number of next of kin	Name and phone number of Doctor	All attendees 11 and over: I have read the Code of Conduct and accept it for myself. I accept that attendance is conditional on observing these standards of behaviour. I also accept this on behalf of any child under 11 that I may accompany, either as a parent or as a guardian.		All attendees: I give my consent for the organisers of the summer school to use my photograph or video recording for publicity purposes. I also accept this on behalf of any child under 18 that I may accompany, either as a parent or as a guardian.
			Signature	Date	Yes or No

# Scottish Bahá'í Summer School 2013

## Parental Consent Form

Please complete one form for each child under 18

To: **Bahá'í Council for Scotland**

Attendance at: **Scottish Summer School**

Date: **15 - 19 July 2013**

**TO BE COMPLETED BY THE YOUNG PERSON'S PARENT / GUARDIAN**

Full Name of Young Person: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Home Address: \_\_\_\_\_

Telephone Number (Landline & Mobile): \_\_\_\_\_

I advise you that the above child has the following medical condition(s) (e.g. asthma, hay fever, food allergy): \_\_\_\_\_

Please give details of any medication your child is currently taking or may need to take: \_\_\_\_\_

In an emergency, please contact the person below if you cannot get hold of me:

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

**PARENTAL CONSENT (PLEASE READ CAREFULLY & SIGN BELOW):**

- I am the legal parent / guardian of this young person.
- I consent to the above young person regularly attending the group and participating in the activities organised by and under the auspices of the above-named Bahá'í administrative body; its representative named above has explained to me the nature and scope of the activities the young person may be engaged in.
- I agree that you may exercise my parental responsibility for the duration of the group as you may consider reasonably necessary.
- I authorise you to seek medical attention for my child as you deem necessary in case of emergency or concern.
- I have been made aware that from time to time, additional teachers may conduct the group, and that these will always have obtained clearance to work with young people.
- I consent to details of the group, including the name of my child, being kept confidentially in the Bahá'í records.

**PLEASE NOTE: Parents/guardians are entirely responsible for their child/ren's well-being at all times as tutors and the organisers will NOT be checking on their safety outside the formal group/class times.**

Signature of Parent / Guardian: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / 2013

Please Print Your Name: \_\_\_\_\_

# Bahà'i Scottish Summer School 2013

## School Guardianship Form

*(only for use when the child's parent(s) or legal guardian(s) are not attending the school)*

Name of young person:	Date of birth:
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### To be filled in by Parent / Legal Guardian

Name of Parent / Legal Guardian:	
Address:-	Phone number:
<b>In the event that my child has to leave the school early, I agree to my child being sent to the home of:</b>	
Name:	
Relationship to child:	
Address:	
Phone number (mobile & landline):	
<b>I have informed the aforementioned responsible adult of this possibility. I also agree to the Temporary Guardian nominated below to be responsible for my child as outlined below:</b>	
Signed:	Date:

### To be filled in by Temporary Guardian

Name of Temporary Guardian:	
Address:-	Phone number:
<p>I agree to be responsible for the young person named above. I also agree to:</p> <ul style="list-style-type: none"><li>• Ensure that this young person understands and follows the school curfew,</li><li>• Ensure he or she attends the sessions for which they are registered,</li><li>• Ensure that he or she does not leave the school without me,</li><li>• Be aware of the medical and dietary needs of the young person,</li><li>• Be aware of the Code of Conduct of the school, and</li><li>• Be accommodated with or near the young person as appropriate.</li></ul> <p>I am:</p> <ul style="list-style-type: none"><li>• Over 25 years old,</li><li>• Not attending the school as a member of the Working Party or a teacher,*</li><li>• Not acting as guardian for a young person from another family,</li><li>• Acting as guardian for no more than three young people of the same family</li><li>• The same gender as the young person</li></ul> <p><small>*There are occasions when an exception to this may need to be made. This should only happen if the person serving in such a capacity who wants to act as a guardian at the same time has confirmed in advance with the organisers that the duties as organiser will not prevent him or her from being an effective guardian.</small></p>	
Signed:	Date:     /     / 2013



# Scottish Summer School Programme 2013

## Adult & Youth Programme

Time	Monday July 15th	Tuesday July 16th	Wednesday July 17th	Thursday July 18th	Friday July 19th
8.00 - 9.00		<i>Breakfast</i>	<i>Breakfast</i>	<i>Breakfast</i>	<i>Breakfast</i>
9.00 - 9.10		<i>Move to main hall</i>	<i>Move to main hall</i>	<i>Move to main hall</i>	<i>Move to main hall</i>
9.10 - 9.30		<b>Devotional &amp; Announcements</b>	<b>Devotional &amp; Announcements</b>	<b>Devotional &amp; Announcements</b>	<b>Devotional &amp; Announcements</b>
9.30-9.40		<i>Parents hand children over to teachers outside main hall. Music in lecture theatre</i>	<i>Parents hand children over to teachers outside main hall. Music in lecture theatre</i>	<i>Parents hand children over to teachers outside main hall. Music in lecture theatre</i>	<i>Parents hand children over to teachers outside main hall. Music in lecture theatre</i>
9.40 - 10.30		<b>Transformation: Understanding the Forces of Light and Darkness. Mr Hooper Dunbar</b>	<b>Transformation: Understanding the Forces of Light and Darkness. Mr Hooper Dunbar</b>	<b>Transformation: Understanding the Forces of Light and Darkness. Mr Hooper Dunbar</b>	<b>Transformation: Understanding the Forces of Light and Darkness. Mr Hooper Dunbar</b>
10.30 - 11.00		<i>Break - groups to serve tea/coffee</i>	<i>Break</i>	<i>Break</i>	<i>Break</i>
11.00 - 12.30	<b>Arrival/Registration (10:30 - 12.30)</b>	<b>One Common Faith. John Parris and Peter Ballentyne. The Dawnbreakers. Janet Pooran and Ian Fozdar</b>	<b>One Common Faith. John Parris and Peter Ballentyne. The Dawnbreakers. Janet Pooran and Ian Fozdar</b>	<b>One Common Faith. John Parris and Peter Ballentyne. The Dawnbreakers. Janet Pooran and Ian Fozdar</b>	<b>One Common Faith. John Parris and Peter Ballentyne. The Dawnbreakers. Janet Pooran and Ian Fozdar</b>
12.30 - 13.30	<i>Lunch break</i>	<i>Lunch Break</i>	<i>Lunch Break</i>	<i>Lunch Break</i>	<i>12.30 - 13.00. Final Farewell and feedback session</i>
13.30 - 14.00	<i>Free Time</i>	<i>Free Time</i>	<i>Free Time</i>	<i>Free Time</i>	<i>Lunch Break 13.00 - 14.00 on the last day</i>
14.00 - 15.30	<b>Welcome, Devotional, Plenary talk</b>	<b>Pattern of Baha'i Life, Rosemary McLaughlin and Andrew Goodwin. Century of Light, Radina McKay and Ian Fozdar. Prosperity of Humankind, Rachel Burnett and Parvin Morrissey</b>	<b>Pattern of Baha'i Life, Rosemary McLaughlin and Andrew Goodwin. Century of Light, Radina McKay and Ian Fozdar. Prosperity of Humankind, Rachel Burnett and Parvin Morrissey</b>	<b>Pattern of Baha'i Life, Rosemary McLaughlin and Andrew Goodwin. Century of Light, Radina McKay and Ian Fozdar. Prosperity of Humankind, Rachel Burnett and Parvin Morrissey</b>	
15.30 - 17.00	<i>Swimming; 4-5pm DVD 'Shoghi Effendi'</i>	<i>Swimming; 4-5pm DVD 'Baha'i Pilgrimage'; Music group</i>	<i>Baha'iland Games</i>	<i>Swimming; Spiritual Pursuits board game; 4-5pm DVD 'Frontiers of Learning'; Music group</i>	
17:00 - 17:30	<i>Musical Devotional</i>	<i>Musical Devotional</i>	<i>Musical Devotional</i>	<i>Musical Devotional</i>	
17.30 - 18.30	<i>Dinner</i>	<i>Dinner</i>	<i>Dinner</i>	<i>Dinner</i>	
19.00 - 19.30	<b>Family Group Time</b>	<b>Family Group Time</b>	<b>Family Group Time</b>	<b>Family Group Time</b>	
19.30 - 21.00	<b>Evening Programme</b>	<b>Evening programme arranged by family groups</b>	<b>Musical Concert</b>	<b>Presentations from the children, Junior Youth, and Dawnbreakers</b>	
21.00 - 22.00	<b>Story telling, Sacred Space</b>	<b>Story telling, Sacred Space</b>	<b>Story telling, Sacred Space</b>	<b>Story telling, Sacred Space</b>	
22:00 - 24:00	<i>Informal sessions and socialising</i>	<i>Informal sessions and socialising</i>	<i>Informal sessions and socialising</i>	<i>Informal sessions and socialising</i>	
24.00	<b>Curfew!</b>	<b>Curfew!</b>	<b>Curfew!</b>	<b>Curfew!</b>	